

Classification

REPORTS INVENTORY						CONTROL NO.
PREPARE IN DUPLICATE						DDs/OC-044
1. TITLE OF REPORT (if a fill-in report include Form No.) Loss of Cryptographic Material					2. TYPE OF REPORT	STATISTICAL <input checked="" type="checkbox"/> NARRATIVE MACHINE-NAME LIST <input checked="" type="checkbox"/>
3. FUNCTIONAL AREA	PERSONNEL	TRAINING	ADMIN. GENERAL			
	LOGISTICS	SECURITY	OTHER (specify) NSA			
	MEDICAL	FINANCE	1 COMMUNICATIONS			
4. NO. OF COPIES PREPARED Four	5. FREQUENCY (weekly, monthly, quarterly, etc.) Aperiodically			6. DISTRIBUTION (No. of components not number of copies) One		
7. FORMAT (memorandum, form computer print-out, etc.) Memorandum	8. ADP PROCESSING <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO IF YES GIVE ADP PROCESSING NO.			9. DIRECTIVE AUTHORITY REQUIRING REPORT		
10. PREPARING COMPONENT (include lowest level contributing information to report) OC-CS/DSB			11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) 1 report of loss from field station/base			
12. COST FACTORS						
A. MANUAL PREPARATION AND REVIEW COSTS						
GRADE	HOURLY RATE	X	HOURS PER REPORT	2	COST PER REPORT	X TIMES PREPARED COST PER YEAR
GS-11	\$6.30		2		\$12.60	Average one per year Average \$12.60
GS-14	\$10.07		1		\$10.07	" \$10.07
B. COSTS OF COMPUTER PRODUCED REPORTS						
3 TOTAL COSTS PER YEAR					\$22.67	
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT. These reports are essential since the loss of cryptographic documents or keying material could effect the communications security of the Agency and may have an affect on the communications security of other agencies.						
14. FUTURE COMMENTS						
15. ACTION PROPOSED BY COMPONENT FOR THIS REPORT <input checked="" type="checkbox"/> RETAIN AS IS <input type="checkbox"/> OTHER (explain) <input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE					ESTIMATED SAVINGS MAN-HOURS DOLLARS	
16. DATE OF INVENTORY 6 Oct 1970	17. NAME AND TITLE OF PERSON FURNISHING INFORMATION Approved For Release 2006/11/13 : CIA-RDP75-00399R000100090168-3					18. EXTENSION

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